

Privacy Policy

Intech Institute of Technology acknowledges and respects the privacy of individuals. We are required under the Privacy Act 1988 (Cth) to comply with the National Privacy Principles in respect of the collection, use and disclosure of personal information from individuals.

The Intech Institute of Technology website may have links to other websites from time to time. Once you link to another site you are subject to the privacy policy of the new site.

General information about our information handling practices:

Collection of Personal Information

Intech Institute of Technology only collects personal information for the purposes of processing applications to enrol in our courses, and providing other services necessary to our business, or if there is a legal requirement to do so.

Intech Institute of Technology only collects personal information by lawful and fair means not in an unreasonably intrusive way. The information collected is to provide services necessary to our business.

We will only collect sensitive information if it is necessary for us to be able to provide our services to you, and only then with your express consent.

Use of Personal Information

We only use personal information for the primary purpose for which it is collected which is to provide education services.

Internally, we have controls and procedures in place to ensure that the personal information we collect remains confidential to those staff who may need to access the information for business purposes. All of our staff are trained in privacy and are bound by duties of confidentiality.

Disclosure of Personal Information

We do not sell or trade in personal information, or allow third parties to use that personal information for their own purposes. An exception to this is where we may be required by law to disclose certain information.

Security of Personal Information

We will take reasonable steps to ensure that all information we collect, use or disclose is accurate, complete, up-to-date and stored in a secure environment accessed only by authorised persons. It is our policy to destroy personal information once there is no longer a legal or business need for us to retain it.

Access, Correction and Concerns

We will provide access to personal information upon request by an individual, unless a request is unreasonable and the National Privacy Principles would permit us to decline that access (for instance, where granting access would infringe another person's privacy, or where the request for access is frivolous or vexatious).

Effect of Statement

This statement may be modified or expanded from time to time. The amended policy will be posted to this site and will operate from the time it is posted.